

## SUBJECT ACCESS REQUEST

It is not mandatory to use this form but it will help us to give a timely and accurate response to your subject access request under Article 15 of the General Data Protection Regulation (GDPR).

Please complete the table below and return the form by post to:

The Compliance Team, Veezu Holdings Ltd. Raleigh House, Langstone Business Village, Langstone, Newport, NP18 2LH, or email to [compliance@veezu.co.uk](mailto:compliance@veezu.co.uk).

### 1. Details of the person about whom we hold data (data subject)

Full Name:	
Date of Birth:	
Current Address:	
Telephone number:	
Email address:	
Date of request:	

### 2. Are you the person named in 1. above?

Yes

**If yes, please provide evidence of your identity:**

Driving Licence  
Passport  
Birth Certificate  
Council Tax Bill  
Utility Bill

Please answer question 4 next.

No

**If no, you must provide written evidence that**

You have the Data Subject's authority to ask for  
The information on their behalf e.g. a letter  
Written by them, evidence of Power of  
Attorney etc.

Please answer question 3 next.

### 3. If you are not the person about whom we hold data please complete the following:

Full Name:	
Date of Birth:	

Current Address:	
Telephone number:	
Email address:	
Date of request:	
What is your relationship to the data subject:	
<b>Please provide evidence of your identity and the identity of the data subject</b>	

#### 4. Please describe the information you are seeking

#### 5. Declaration – to be signed by all applicants

I certify that the information I have given on this form is true.

I understand that Veezu needs to be satisfied about my identity.

I also understand that Veezu may need to ask me more details in order to locate the information I am seeking.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

We will respond to your request within 30 days.



## 6. Return the form

Please return the form together with evidence of your identity to:

The Compliance Team  
Veezu Holdings Ltd.,  
Raleigh House  
Langstone Business Village  
Newport  
NP18 2LH

or email to [compliance@veezu.co.uk](mailto:compliance@veezu.co.uk).